

Cabinet Planning and Parking Panel  
23 June 2022

## WELWYN HATFIELD COUNCIL

\* Reporting to Cabinet

Minutes of a meeting of the WELWYN HATFIELD COUNCIL CABINET PLANNING AND PARKING PANEL held on Thursday 23 June 2022 at 7.30 pm in the Council Chamber, Campus East, Welwyn Garden City, Herts, AL8 6AE.

PRESENT: Councillors A. Hellyer (Chair)  
S. Boulton (Vice-Chair)

S. Bonfante, M. Holloway, G. Michaelides, L. Musk, R. Platt, J. Quinton, P. Shah, C. Stanbury, S. Thusu, J. Cragg and T. Travell

ALSO Residents Panel A. McHugh  
PRESENT: Representative  
OFFICIALS Planning and Policy Implementation Manager (S. Tiley)  
PRESENT: Principal Planner (M. Wilson)  
Democratic Services Assistant (B. Taylor)

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### 1. SUBSTITUTIONS

The following substitution of Committee Members had been made in accordance with Council Procedure Rule:

Councillor T. Travell for Councillor D. Richardson  
Councillor J. Cragg for Councillor F. Wachuku

### 2. APOLOGIES

Apologies of absence was received from Councillors D. Richardson and F. Wachuku.

### 3. MINUTES

The Minutes of the meeting held on 7 April 2022 were approved as a correct record.

### 4. DECLARATION OF INTERESTS BY MEMBERS

Councillors S. Boulton and S. Thusu each declared a non-pecuniary interest in items on the agenda as appropriate by virtue of being a Member of Hertfordshire County Council.

5. PUBLICATION OF THE NORTHAW AND CUFFLEY NEIGHBOURHOOD PLAN AND SUPPORTING DOCUMENTATION FOR PUBLIC CONSULTATION AND EXAMINATION

Report of the Assistant Director (Planning) on the Northaw and Cuffley Parish council Neighbourhood Plan. Following consultation in 2021 the Parish Council has submitted the Plan to the Council and requested it be published for public consultation. The Council has a statutory duty to assist communities in the preparation of neighbourhood development plans and to take plans through a process of examination and referendum.

The compliance check undertaken by officers found that the documentation submitted fulfilled the requirements of the Neighbourhood Planning (General) Regulations 2012 (as amended). It was proposed that the council now publicise the plan for a period of six week, to give people an opportunity to make representations that will be passed to an independent examiner.

The following points were raised and discussed:

- Members sought clarification over who would vote in the referendum. Officers explained that it would be those in the neighbourhood plan location therefore residents that live in the parish of Northaw and Cuffley.
- Members asked for the terms of the referendum. It was explained it would follow the *first past the post* system.
- Members stated that the neighbourhood plan area was not the same as the ward area and queried whether the parish overlapped with neighbouring Broxbourne. Officers stated that the eastern boundary of the parish mirrors the borough boundary.
- Members raised the lack of social and affordable housing mentioned the neighbourhood plan. Officers clarified that the plan presented was the Parish's plan and a report with the council's comments will be presented to the committee as the council is a consultee in due course.
- Members sought clarification on the weight given to the plan if adopted for planning policies. Officers stated that once the neighbourhood plan came into effect it would be part of the development plan. Development Management Committee and Planning Inspectors would make their decisions on the policies of the development plan unless there were material considerations.
- Members asked when the six-week consultation period would begin. Officers stated that the Parish was eager to progress so the consultation period would start shortly after Cabinet.

**RESOLVED  
(Unanimous)**

- 1) The council, as Local Planning Authority (LPA), accepts the draft Northaw and Cuffley Neighbourhood Plan as validly made.
- 2) The draft Northaw and Cuffley Neighbourhood Plan go out for consultation for a period of six weeks.

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3) An independent examiner be appointed and for the neighbourhood plan to be submitted for examination following public consultation.

6. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

Members asked whether they would have longer to view the papers for the next meeting of the Cabinet Parking and Planning Panel which it is understood will include a report on the Local Plan. Officers stated that there would be a smaller number of sites to assess, and the report was unlikely to be ready prior to the statutory agenda publication date. The Chair stated that the previous site selection addendum would be circulated to members ahead of the next meeting.

Meeting ended at 7.50 pm  
BT